



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Building, Sudlon, Lahug, Cebu City



June 29, 2015

Division Memorandum
No. 363 s. 2015

CONFERENCE OF ALL DISTRICT PRESCHOOL COORDINATORS

To: Assistant Superintendent
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. There will be a **One Day Conference of all District Preschool Coordinators** on **July 3, 2015** at **DepEd Ecotech Center, Lahug, Cebu City**.
2. Expenses for the venue rental, snacks and lunch shall be chargeable against **Division INSET funds**, while traveling expenses shall be chargeable against **local school MOOE/PTA/SEF funds**, subject to the usual auditing and accounting rules and regulations.
3. This Memorandum shall serve as Authority to Travel.
4. Immediate dissemination of and strict compliance with this Memorandum is directed.


ARBEN D. MONISIT, Ed. D.
Schools Division Superintendent

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